



LETTER OF INTENT

Between

GIZ Kosovo

Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH, in Kosovo

and

Faculty of Life and Environmental Sciences, University of Prizren

University "Ukshin Hoti"

This Letter of Intent (LoI) is concluded in Prizren, on 2nd of September 2025, between:

1. GIZ Kosovo: GIZ Office Kosovo, Str. Arkitekt Karl Gega No. 38, 10000 Prishtinë, Kosovo ("GIZ")
2. Faculty of Life and Environmental Sciences, University of Prizren "Ukshin Hoti", address: Rruga e Shkronjave, nr. 1 20000, Prizren.

This LoI outlines the cooperation framework between the Parties within the context of the Circular Urban Development - Kosovo4Green programme, commissioned by the German Ministry for Economic Cooperation and Development (BMZ), co-financed by Swiss State Secretariat for Economic Affairs (SECO), and implemented by GIZ (hereinafter referred to as "GIZ")

Article 1

Background & Purpose

GIZ Kosovo and the Faculty have agreed to enter into this Letter of Intent to reflect their mutual intention to cooperate in the realization of the Programme "Urban Development and Climate Resilience Lab" which will be held from 13-22 October. The programme, with a focus on climate-sensitive urban planning, aims to bring together students, mentors, and professionals to collaboratively explore sustainable urban development solutions. The ten days initiative will involve cooperation with the municipalities of Prizren, Gjakova, and Gjiilan.

During the first stage, first four days, participants will be divided into thematic working groups and distributed across the three partner municipalities. Each group will be guided by academic mentors and local practitioners to conduct on-site analyses, field visits, and community engagement activities. These immersive experiences will allow participants to understand the local context, identify climate-related challenges, and gather spatial and social data that will inform their design and planning proposals.

During the second stage, last six days, all participants will convene in a joint working station in Prishtina to develop practical proposals and foster interdisciplinary exchange. The project consists of combining hands-on educational activities with public engagement formats such as workshops and lectures. The initiative aims to foster interdisciplinary dialogue, practical learning, and international academic exchange. Building on this experience, we are also committed to organizing a second edition of the programme in April 2026. This upcoming edition will bring together students from Germany, Switzerland, and Kosovo, further strengthening academic cooperation and promoting international perspectives on local planning and design challenges.

Article 2

State of Mutual Agreement

The above goals will be accomplished in the following cooperation areas:

2.1 The parties to this Letter of Intent are committed to collaborate and work towards the success and development of "Urban Development and Climate Resilience Lab"

2.2 The parties agree to maintain regular and transparent communication on both general and specific matters relating to the programme. Information shared may be treated as confidential or restricted, subject to prior agreement.

2.3 Any press releases or public communications regarding joint activities will be shared in advance for mutual review and approval. All contributors and institutions will be appropriately credited.

Article 3

Stakeholders' Roles and Responsibilities

3.1 Faculty as a partner of the "Urban Development and Climate Resilience Lab" is responsible for the following:

- a) The Faculty shall be responsible for selecting 10 students to participate in the Lab's academic and field activities, ensuring a diverse and motivated group of participants.
- b) The Faculty shall appoint one academic staff member who will join the student group and take the lead in facilitating and coordinating workshops hosted at one of the partner municipalities.
- c) The Faculty shall provide necessary logistical and organizational support for the implementation of the Lab's activities like administrative assistance, and communication channels.
- d) The Faculty is encouraged to propose specific themes aligned with the concept of the Lab, which can be integrated into the programme's structure through lectures, workshops, or collaborative sessions.
- e) The Faculty is encouraged to explore ways of integrating the Lab's overarching themes, urban development and climate resilience into its curriculum or research agenda to foster long-term institutional engagement.

3.2 GIZ Kosovo as a partner of the "Urban Development and Climate Resilience Lab" is responsible for the following:

a) GIZ Kosovo commits to fully support all planned activities related to the implementation of the programme. This includes:

- Regional and local traveling
- Accommodation for all participants during the entire programme.
- Daily meals and refreshments.
- Logistical costs related to venue rental, materials, and technical equipment as needed

b) GIZ Kosovo shall provide organizational support and personnel capacities for the implementation and coordination of the programme, including:

- Developing the overall agenda and schedule of the "Urban Development and Climate Resilience Lab"
- Developing the overall agenda and schedule of the foreseen activities for the Adaptation Day on 22nd of October.
- Coordinating with partner institutions for the effective execution of all planned activities.

- Ensuring clear communication with stakeholders, participants, and supporting staff throughout the programme.

c) GIZ Kosovo shall support the engagement of one academic staff member (appointed by the Faculty) who will be responsible for leading and facilitating workshops. This will be outlined in a separate agreement.

d) GIZ Kosovo shall manage the communication and visibility aspects of the programme, including:

- Designing and producing PR and promotional materials (e.g., banners, flyers, social media posts)
- Documenting the event through photography, video, and summary reporting.
- Promoting the event outcomes through appropriate channels to ensure visibility at national and international levels.
- All materials, publications, or outputs produced during the Lab will acknowledge contributions of all partners. Any use of jointly developed content beyond the scope of the Lab will require mutual consent.

e) GIZ Kosovo will also support monitoring, evaluation, and learning (MEL) activities related to the Lab, ensuring documentation of lessons learned and recommendations for future editions of the programme.

Article 4

Duration and Modification

4.1 This Letter of Intent shall become effective upon signature by all the authorized officials from the Faculty of and GIZ Kosovo.

4.2 This Letter of Intent is not legally binding but reflects a clear and serious commitment from both parties to a fruitful and mutually beneficial collaboration. It is valid for the duration of the project and related activities, unless otherwise agreed in writing.

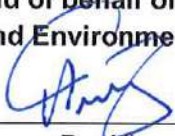
4.3 This Letter of Intent will and may be modified in writing by mutual consent of authorized officials from the University of Prizren, Faculty of Life Sciences and Environment and GIZ Kosovo.

Article 5

Acceptance and Execution

This Letter of Intent is made on the day and year stated below in two originals in the English language, all texts being equally authentic. Acceptance of the terms of this agreement shall be indicated by all Parties on the lines provided below and by initialing each page of this agreement. The Parties hereby accept the terms of this agreement.

For and of behalf of the Faculty of
Life and Environmental Sciences

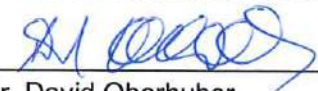

Prof. Asoc. Dr. Albana Plakqi Milaimi
Dean of Faculty of Life and Environmental
Sciences - University of Prizren



Prizren: 02.09.2025

Place/Date

For and on behalf of GIZ Kosovo:


Mr. David Oberhuber
GIZ Country Director

3.9.25

Place/Date


Mrs. Marianne Alker
Programme Manager

02.09.2025

Place/Date